BYLAWS OF THE PELHAM REPUBLICAN COMMITTEE

ARTICLE I – PURPOSE AND DUTIES

Section 1. Purpose

The Pelham Republican Committee (PRC) serves to uphold the policies of the Republican Party in Pelham, promote the New Hampshire Republican Party platform, assist state Republican candidates and local candidates who support the Republican platform, inform the voting public of Republican issues, and actively encourage citizens to vote.

Section 2. Duties

A. Promote Party Growth

- Actively assist in recruiting and promoting Republican candidates to run for state and federal offices, and local candidates who support the PRC purpose.
- Recommend candidates who support the PRC purpose for appointive offices.
- Organize and direct election campaigns to support Republican candidates.

B. Advance PRC Ideals

- Work to advance Republican ideals at all levels of government, ensuring that the party's values are represented in local policies and initiatives.
- Study and support or oppose legislation that affects the community.
- Work on initiatives to improve local government operations and policies.

C. Lead Community Efforts

- Organize and lead party activities, including events, meetings, and outreach programs to engage local voters.
- Foster connections with community members to understand their concerns and encourage participation in the political process.

ARTICLE II – MEMBERSHIP

Section 1. Qualifications of Membership

Membership shall be open to any registered Republican who is a resident of Pelham and who supports the purpose of the PRC.

A member in good standing must complete membership registration, pay annual dues, and attend at least one meeting per calendar quarter, or two meetings within two quarters. Absences falling outside of these parameters may be excused at the discretion of the chair upon notification by the member. Only members in good standing are eligible to vote on matters requiring a vote.

Upon moving out of Pelham or changing party affiliation, membership shall be forfeited.

Section 2. Party Loyalty

The PRC is a Republican organization committed to supporting, engaging, empowering, and electing Republicans while standing united as a party. PRC members who publicly support parties or candidates not aligned with the PRC purpose may be subject to membership suspension, termination, non-support in local elections, and/or removal from any position or committee.

Section 3. Annual Dues

Dues shall be collected annually at the January meeting for current members or upon joining the committee.

The calendar year shall serve as the fiscal year.

The cost of annual dues shall be determined and voted on by the voting members at the January meeting.

ARTICLE III – OFFICERS

Section 1. Officers

The officers of the PRC shall consist of a Chair, Vice-Chair, Treasurer, and Secretary. Other positions may include directors and/or ex-officio members.

Officers shall be elected for a one-year term at the January meeting of the committee. PRC officers, directors, and nominating committee members must be voting members in good standing.

Section 2. Duties of Officers

A. Chair

The Chair shall serve as the Chief Executive Officer. The Chair shall:

- Preside at all meetings of the committee;
- Appoint subcommittees as necessary;
- Exercise general oversight of the committee;
- Be responsible for all required reporting to the Hillsborough County Republican Committee and/or the New Hampshire Republican Party;
- Represent the PRC (or designate a representative) at meetings of the Hillsborough County and/or New Hampshire Republican Committees;
- Remain strictly neutral in any partisan primary contest involving members who are in good standing;
- Have discretion to call meetings open to the public, Republicans and invitees, or limited to members and guests only.

B. Vice-Chair

Under the direction of the Chair, the Vice-Chair shall assist the Chair in the performance of their duties. In the absence of the Chair, the Vice-Chair shall preside at meetings.

C. Treasurer

The Treasurer shall:

- Receive and properly deposit all funds belonging to the committee;
- Maintain accurate accounting of all funds received and expended;
- Pay out funds only as authorized by the Chair or by a vote of the membership from an established committee checking account;
- Provide a current and accurate financial report to the committee at each meeting and remain fully accountable for all acts as Treasurer.

The Chair shall also have check-writing privileges.

D. Secretary

The Secretary shall:

- Record and distribute minutes and attendance of all proceedings of the committee in a timely manner (within seven days);
- Maintain and serve as custodian of all permanent books and records of the committee, except financial records;

- Maintain a current roster of all members, including names, addresses, telephone numbers, and email addresses.

E. Directors

The Chair may, but is not required to, appoint directors to serve as a Board of Directors. Directors shall advise the committee officers in shaping policy and carrying out their duties.

F. Executive Board

The Officers and Directors shall constitute the Executive Board. The Area Vice-Chair of the Hillsborough County Republican Committee shall serve on the Executive Board as an ex-officio member.

Section 3. Vacancies

In the event of a vacancy in the office of Chair, the Vice-Chair shall assume the duties of Chair until the next meeting, at which time the vacancy shall be filled by election to serve out the remainder of the term.

The Chair may fill vacancies in any other office on a temporary basis within thirty (30) days of the vacancy occurring. Such temporary appointees shall serve until the next meeting of the committee, when the vacancy shall be filled by election to serve out the remainder of the term.

ARTICLE IV – MEETINGS

Section 1. Regular Meetings

Regular meetings shall be held monthly on the second Monday of each month.

Section 2. Special Meetings

Additional meetings may be called by the Chair or upon the written or email request of twenty-five percent (25%) of the voting members in good standing.

Meetings may be cancelled or rescheduled by either the chair or a majority vote of the membership.

Section 3. Notice

Notice of all meetings shall be provided to the membership at least seven (7) days prior to the meeting date.

Section 4. Quorum and Voting

Twenty-five percent (25%) of the authorized membership shall constitute a quorum, except that in no case shall a quorum be fewer than three (3) members.

Each voting member in good standing shall have one vote. A majority of those present and voting shall decide any question, except when voting for more than two (2) candidates for one office, in which case a plurality shall prevail.

Section 5. Parliamentary Authority

All meetings shall be conducted in accordance with the latest edition of *Robert's Rules of Order*.

In the absence of both the Chair and Vice-Chair, either may appoint a presiding officer, with preference given to the Chair's appointment.

ARTICLE V – AMENDMENTS

These bylaws may be amended at any meeting of the committee by a majority vote of the total votes cast by voting members in good standing, provided that written or electronic copies of the proposed changes have been included in the notice of the meeting (or distributed at a previous meeting).

Members may submit their vote to the Secretary by email prior to the meeting. Any amendment passed shall become effective immediately upon the close of the meeting at which it was approved.